**Gavel Club Agenda- 1st Meeting**

**Agenda of 1st Meeting l September 19th, 2014 l 7:00-10:00pm (Arrive by 6:45PM)**

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| **Toastmaster** | Mrs. Zaidi | **Ice Breakers** | Jackie, Jim, David C. |
| **Um-Ah Counter** | Eric | **Ice Breaker**  **Evaluator** | Frederick,Rosie, Jonathan |
| **Timer** | Jane | **Table Topic Master** | Arthur |
| **Table Topic:** | Picked on the spot x6 | **Table Topic Evaluator** | James |
| **Set up(6:45 pm):** | Yale,Alex,Ashley, Frederick | **Clean up:** | Arthur,Jonathan, Jane,Katherine |

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| 7:00 p.m. | Call the meeting to order – Fellowship and Oath  -National Anthem |
| 7:05 p.m. | President’s Address- James Du |
| 7:15 p.m. | **Ice Breakers – Jackie, Jim, David C.**  (3-5 min) (Time Signal- Green: 3 min. Yellow: 4 min. Red: 5 min.)x2 |
| 7:35 p.m. | **Evaluator – Fred,Rosie, Jonathan**  (2-4 min) (Time Signal- Green: 2 min. Yellow: 3 min. Red: 4 min.)x2 |
| 7:50 p.m. | **Table Topic – Mrs. Zaidi’s Selection**  (1 min) x6 |
| 8:00 p.m. | **Evaluator – Frederick**  (2-4 min) (Time Signal- Green: 2 min. Yellow: 3 min. Red: 4 min.)x2 |
| 8:20 p.m. | **~10 MINUTES BREAK~** |
| 8:30 p.m. | Educational Capsule |
|  | Announcements- Mrs. Zaidi, James |
| 10:00 p.m. | Adjourn the meeting |

